

3rd Annual Lebanese American Festival



Booth Rental Application Guidelines



October 8th, 9th, & 10th, 2010

Booths are to be opened and manned from 5:00 PM to 11:00 PM on Friday, 4:00 PM to 11:00 PM Saturday, and 12 noon to 8:00 PM Sunday. Overnight security is provided, however any items left on the property are the responsibility of the owners and exhibitors. The Festival organizers and St. Sharbel mission of Las Vegas are not to be held liable for any lost, stolen or misplaced goods/equipments.

Due to strict rules imposed on us by the city, vehicle access to the St. Sharbel Mission of Las Vegas grounds will be VERY limited. Please plan on loading and unloading at the street. Drivers of vehicles and the booths they represent will be responsible for any damage to city property. Bring your own helpers and volunteers, however, plan on carrying your items to your booths or bring carts/wagons to assist.

If you provide your own tent for the event, **no staking is allowed.** Spaces under festival provided tents will be available by 12 noon on Friday.

Raffles are restricted to non-profit organizations and must be declared on this application.

1. Please list all products and/or services that your organization will be promoting at the 3rd Annual Lebanese American Festival.
2. Food/Goods/product sales will be on a cash only basis and your own responsibility. St. Sharbel Mission of Las Vegas and or its Volunteers and Festival organizers will not be held liable for your lost, misplaced or stolen cash at your Booth.
3. Booth cost does not include a city permit fee. It is your responsibility to apply and pay.
4. Each space is 10 feet by 10 feet and shall come with **10 complimentary pass admissions** to the Festival
5. Sharing of booth space by businesses is not permitted. Not-for-profit organizations must indicate on the application if space is being shared with another organization.
6. The Following prices include standard electrical, City and/or County permits if applicable.
7. All Non-alcoholic and alcoholic beverages will be provided in separate beverage stations, no beverages are allowed at any other booths/stations or kiosks except in the clearly designated areas No Exceptions.

Please note the electrical charges on the application. Beginning last year, the city has imposed new fees to cover labor expenses for their electricians. We in turn might have to charge you to cover a portion of these fees.

We recommend that you bring your own extra lights for your own Booth!!!

3rd Annual Lebanese American Festival

This form is a request for a booth at the 3rd Annual Lebanese American Festival for the date of October 8, 9, and 10th, 2010 and shall be reviewed by the Festival committee. If your request is not accepted, then you shall be sent a prompt refund.

Refunds: This is an outdoor event. While we do our best to ensure Mother Nature cooperates, there are no guarantees. Refunds are not given if the weather is inclement as we still must cover festival expenses. Thank you for your understanding. Refunds are also not available if you fail to show up. We have a limited amount of space and turn away vendors each year.

Applications must be turned in by September 1st, 2010. A late fee of \$20 will apply.

To keep our festival fair, equal and peaceful please remember that the following will be strictly enforced:

- 1. No Outside Food or drinks and or Argeele are allowed on the festival Grounds**
- 2. No children left unattended, even if you are a volunteer in this event**
- 3. No alcoholic drinks outside the Festival grounds**
- 4. Pictures and video will be taken before, during and after the event for promotional purposes please consider your signature as an agreement for use and release of these pictures/videos.**
- 5. Although we appreciate your help and volunteer heart; as well as respect your culture and personal preferences please do not display any personal Religious/Music/Pictures, Flags or Figures anywhere on the Festival grounds or booths. Everything must be approved prior to the event.**
- 6. Please take the time to review the Photos from our last successful Festival on the website below!**



**3rd Annual Lebanese American Festival
Booth Rental Application
October 8, 9 and 10th, 2010**



ORGANIZATIONAL INFORMATION

Organization Name _____
 Contact Name _____
 Address _____
 City _____ State _____ ZIP _____
 Phone (_____) _____ - _____ Fax (_____) _____ - _____
 Email: _____

LIST OF PRODUCTS AND/OR SERVICES ^{1,2}

EXHIBIT REQUEST (subject to available Space) this is a 3 day Festival!

Prices are for all 3 days combined.

Booth Space (select one)

Non Food Vendors

Price Each

\$395

Quantity

Total

PRIZE GIVEAWAYS

Do you plan on offering a prize giveaway? Yes _____ No _____

Please list all prizes to be given away _____

The applicant agrees that all information provided is true and consistent with the rules and Regulations of the 3rd Annual Lebanese American Festival. Any misrepresentation shall disqualify the applicant from participation in the 3rd Annual Lebanese American Festival.

Signature _____ Date _____

Only Certified Funds (cashier's check or Money orders only) will be accepted with your signed agreement to be considered all made out to St Sharbel mission of Las Vegas. Send application & payment to: St. Sharbel Mission of Las Vegas. 10325 Rancho Destino Rd. Las Vegas, NV 89183 Note: Festival. For questions or comments please call the office at 702-616-6902 or Paula Rizk at 702-533-8496. Your payment is a donation to a Non-profit organization (St. Sharbel mission of Las Vegas)